Diocese of Salisbury
Making Jesus Known

Safeguarding DBS Matrix

Role	Who manages this DBS check? DBF or Parish	Basic	Enhanced		Barring		
			Child	Adult	Child	Adult	Home
Bell Ringing Instructor/Captain	**Parish**		✓				
Churchwarden (PCC member)	**Parish**		✓	✓			
Clergy	Diocese		✓	✓	✓	✓	✓
Commissioned Lay Pioneer	**Parish**		✓	✓	✓	✓	
DBS Administrator/Recruiter* **	**Parish**	✓					
Extra-parochial Ministry	Diocese		✓	✓			
Lay Pastoral Assistant	**Parish**		✓	✓	✓	✓	
Lay Worship Leader	**Parish**		✓				
Licenced Lay Minister (LLM & PTO)	Diocese		✓	✓	✓	✓	
Parish Administrator* **	**Parish**	✓					
PCC members*	**Parish**		✓	✓			
Permission to Officiate	Diocese		✓	✓	✓	✓	
Pioneer Minister	Diocese		✓	✓	✓	✓	
Safeguarding Officer**	**Parish**		✓	✓			
Spiritual Accompanier	Diocese	✓					

*Having sought legal advice, we are advising PCCs to make it a requirement that all PCC members complete a DBS check. Please refer to this document for more information. DBS checks for PCC Members.

**Whilst we are in the transition period of moving parishes onto the new DBS systems, the DBF will continue to assist PSOs with completing their DBS check and will initiate the DBS checks where needed. However, once the parishes are settled with the new systems, the PSO's DBS will become a parish responsibility.

***For Administrator roles, you can request a Basic check, but this is not mandatory.

To find out the DBS requirements of all other Parish roles, please contact our DBS provider ThirtyOneEight to find out if the role will require a DBS and at what level. ThirtyOneEight has a useful eligibility guidance page here Eligibility Guide. Please note, in order to use this, you will need to be a 31:8 recruiter and have a members portal account.

For assistance with Thirtyone:Eight please call 0303 003 1111 or email disclosure@thirtyoneeight.org

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